

RECRUITMENT AND SELECTION OF SECONDARY SCHOOL PRESIDENT

When a position is created or a vacancy occurs the President of the Board of Directors will notify the Superintendent of Schools.

The position will be advertised by the Superintendent of Schools. All applications will be submitted to the Superintendent of Schools and initial interviews will be conducted by the diocesan staff. Applicants who have been approved by the Superintendent of Schools will be forwarded to a Search committee that has been formed by the Board of Directors. The members of the Search committee will be appointed by the Board of Directors in accord with the guidelines established by the Secretariat for Education. Only approved applicants may be considered by the Search committee and the Board of Directors.

When the Board of Directors has determined a final candidate from among the applicants, the President of the Board of Directors will advise the Secretary for Education of this determination. With the permission of the Bishop, the Secretary for Education may appoint the School President and the Board of Directors will enter into a salary agreement with the person in accord with diocesan policies using the standard diocesan contract.

General requirements for a School President:

1. A practicing Catholic who supports Catholic education, and the teachings and mission of the Church.
2. A graduate degree in education, business or a related field is preferred.
3. Experience in fundraising, marketing, and/or related skills.
4. Professional leadership experience in planning and management.

Policy adopted:
January 1, 2015

RWG/Bishop of Harrisburg