

RESPONSIBILITIES AND DUTIES OF EMPLOYEES

All employees, religious and lay, are subject to the directives and regulations of the Secretariat for Education and to the School Policies and Regulations, Diocese of Harrisburg.

In addition, employees are subject to the directives and regulations of the local school as outlined in faculty handbooks and to the policies established by the Pastor and/or School Board.

A copy of all directives, regulations, and policies, both diocesan and local should be readily accessible to every employee.

Policy Revised: December 17, 1990

NCD/Bishop of Harrisburg