

**FOREIGN TRAVEL-ATTACHMENT-3**

Travel to a destination outside of the United States is being planned by \_\_\_\_\_ High School, located in \_\_\_\_\_ PA.

Foreign Countries to be visit during the trip:

\_\_\_\_\_  
\_\_\_\_\_

Date and Time of Departure: \_\_\_\_\_

Date and Time of Return: \_\_\_\_\_

Professional Employee responsible: \_\_\_\_\_

Means of Transportation: \_\_\_\_\_

Number of Student Participants: \_\_\_\_\_ Number of adult chaperones: \_\_\_\_\_

Travel Agency/Student Travel Association sponsoring trip:

\_\_\_\_\_  
(Include brochure/information about trip)

The agency/association has the required insurance coverage: \_\_\_yes \_\_\_no  
(Include documentation)

The Principal has reviewed all materials about the trip, has approved all adult chaperones and gives approval for the trip:

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The information about this trip has been reviewed by the Secretary for Education, or his designee, and is approved:

Secretary for Education: \_\_\_\_\_ Date: \_\_\_\_\_

[OFA: Fee for insurance: \$ \_\_\_\_\_. Please note that trip participants are responsible for reimbursement to the school for this charge.]

