

**ATTACHMENT 1**  
**VOLUNTEER DRIVER INFORMATION SHEET**

I. **Driver: Name** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_  
**Address** \_\_\_\_\_  
\_\_\_\_\_ **Phone** \_\_\_\_\_  
**Driver's License #** \_\_\_\_\_

II. **Vehicle that will be used:**  
**Name of Owner** \_\_\_\_\_ **Year and Make** \_\_\_\_\_  
**Address of Owner** \_\_\_\_\_ **Model** \_\_\_\_\_  
\_\_\_\_\_ **License Plate** \_\_\_\_\_  
**Registration Expires** \_\_\_\_\_ **Inspection Expires** \_\_\_\_\_

If more than one vehicle is to be used, requested information must be provided for each vehicle.

III. **Insurance Information: When using a privately owned vehicle, the insurance coverage is the limits of the insurance policy covering that specific vehicle.**

**Insurance Company** \_\_\_\_\_  
**Policy Number** \_\_\_\_\_  
**Expiration Date** \_\_\_\_\_  
**Liability Limits of Policy\*** \_\_\_\_\_

**\*Please note: The minimal, acceptable liability limit for privately owned vehicles is \$300,000 minimum Bodily Injury/Property Damage Combined Single Limit; \$35,000 Combined Single Limit for Uninsured Motorist; \$35,000 Combined Single Limit for Underinsured Motorist.**

IV. **Have you had any moving violations or accidents in the last 3 years? Yes \_\_\_ No \_\_\_**  
**(If yes a motor vehicle report is needed)**

V. **Certification: I certify that the information given on this form is true and correct to the best of my knowledge. I understand that as a volunteer driver, I must be 21 years of age or older, hold a valid driver's license, and have the required insurance coverage in effect on any vehicle used to transport students.**

**(Signature)** \_\_\_\_\_ **Date** \_\_\_\_\_