

**CHAPLAIN**

When possible, the Bishop will assign a priest as Chaplain to a secondary school. When that appointment is made, the priest will direct the pastoral care that takes place within the school community, to include:

1. Spiritual counseling for both students and staff;
2. Celebrating or arranging for another priest to celebrate School liturgies;
3. Making provisions for the Sacrament of Penance to be available to the students;
4. Maintaining the authentic Catholic character of the school;
5. Providing instruction as appropriate for staff and students;
6. Working collaboratively with the Spiritual Life Director of the school to coordinate the program of spiritual formation for the students.

When necessary, the Chaplain will be invited to attend Administrative Staff meetings, faculty meetings, and any other special activities of the secondary school.

The priest will spend one school day a week at the school. This day will normally be a fixed day of the week; however, this day may vary if parish or personal needs require his presence elsewhere or special school activities require him to be at the school on days other than his usual day.

Arrangements will be made by the Secretary for Education, in consultation with the Secretary for Clergy and Religious Life, to determine the compensation. The priest will continue to receive his compensation and fringe benefits from his parish assignment. The secondary school will reimburse his parish the amount of money determined by the Secretary for Education and the Secretary for Clergy and Religious Life.

The Chaplain is directly responsible to the Principal.

Policy

Revised: May 22, 1997

Revised: December 1, 2018

RWG/Bishop of Harrisburg